



Heart of a Mother is looking for a few fantastic new team members!

If you'd like to be considered for either of these positions, please complete the form below,
and Jenny will be in touch soon!

There are three steps to the application process. First, complete this form. Then, you will receive an email requesting additional information. Finally, interviews with finalists will be held via Zoom. Application deadline is February 22nd. Submit to jenny@heartofamother.net

For which position(s) are you applying?

- Web Designer
- Virtual Assistant

Personal Information

First Name

Last Name

Email

Cell Phone

Address

City

US State

Zip

Send completed application or questions to jenny@heartofamother.net



Qualifications

Tell me about your connection to and understanding of the Catholic faith.

Tell me about your connection to and understanding of homeschooling.

Which of the following do you have experience using?

- WordPress
- Beaver Builder
- MemberPress
- WooCommerce
- Bookly
- MailerLite
- Canva
- Google Workspace
- ClickUp

What alternative platforms to the ones above do you have experience with and recommend instead of those?



Describe your previous experience(s) being a Web Designer and/or Virtual Assistant.

What skills and strengths do you personally bring to this position?

Why would you like to work for Heart of a Mother?

References

please list two references for whom you have previously worked in some capacity related to the position(s) for which you are applying

Reference 1, Name

Reference 1, Email

Reference 2, Name

Reference 2, Email